

**BOARD OF EDUCATION
Ellicottville Central School**

Regular Meeting
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Sht. No. 1794
September 9, 2014

OFFICIAL MINUTES

Members Present: Carl Calarco, Connie Hellwig, Michelle Cortez, Nicole Klein, Roger Spell, Leonard Zlockie

Members Absent: William Murphy

Staff Present: Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

Staff Absent: None

Others Present: Jann Wiswall (Ellicottville Times), Nick Pircio (The Villager), Heather Reed

Call to order of meeting

President Calarco called the regular meeting of September 9, 2014 of the Ellicottville Central School Board of Education to order at 7:32 p.m. The pledge to the flag of the United States was recited.

Roll Call

William Murphy - Absent

Changes, Additions and Deletions to the Agenda

Additions to the Agenda:

Executive Session:

6. Executive Session: Litigation and Negotiations

Re-number in consecutive order #'s 6-18

New Business:

- 15a. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the CAP State Audit July 1, 2012 – April 10, 2014 letter.
- 15b. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of up to \$8,000 to assist the Town of East Otto and Cattaraugus County in appealing a recent court decision concerning the request by Allegany Mountain Resort LLC to have their tax assessment reduced.

Personnel:

- 16c. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Richard Ross to the position of Part-Time Cleaner effective September 10, 2014. Mr. Ross shall be paid a rate of \$9.50 per hour for the 2014-2015 school year. This position is a 10 month (September –June), 20 hours per week and will follow the school calendar. This position carries a one year probationary period which will commence on September 10, 2014 and end on September 9, 2015. This position is contingent upon a successful fingerprint clearance from New York State.
- 16d. Moved by _____, seconded by _____ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of salary agreements with Robert Miller, MS/HS Principal and Connie Poulin, Elementary Principal & CSE Chairperson for the 2014-2015, 2015-2016, 2016-2017 and 2017-2018 school years.

Deletions:

18. Executive Session: Litigation and Negotiations

Statements and questions from the audience

Heather Reed thanked the Board and Administration for appointing her to the position of teacher assistant. She said that the program has been a great success in the past and she is looking forward to continuing that tradition.

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Approve Agenda

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the September 9, 2014 Board of Education meeting with additions, deletions and changes.

**Yes – 6
No – 0
Carried**

Executive Session

Moved by Hellwig, seconded by Cortez to enter into executive session at 7:34 pm to discuss Litigation and Negotiations.

**Yes – 6
No – 0
Carried**

Moved by Spell, seconded by Cortez, to come out of executive session and return to the regular meeting at 8:00 pm.

**Yes – 6
No – 0
Carried**

Presentations & Reports

None

Communications, Commendations

- a. Thank you cards from Heather Reed

Informational Items

- a. Capital Project – Superintendent Ward reported that the monthly meeting was held today with the architects and construction management. They have started cutting out the gym floor, which is quite a task. He reported that there have been around \$12,500 in unexpected expenses so far in the project, which are attributed to the accidental cutting of a fiber optic line and water line. The district may be able to save some money by having the water lines run through the courtyard instead of under the building. The workers may go to a 2nd shift because of noise levels, when they begin tearing down the old gym. It would take about three weeks to tear the gym down and there may be a difference in cost because of shift differential. The new home ec room should be completed by the end of October. The district will use the appliances from the old home ec room.

Superintendent's Report

- a. Personnel – later in agenda appointment of teacher aide and part-time cleaner.
- b. Approval of CAP State Audit letter
- c. School Supplies – thank you to the following for donating to our students: Family Support of Ellicottville (Rotary Club), Great Valley Fireman's Woman's Auxiliary and Community Glue (employees of the Weast Agency). Supplies are confidentially handed out through Tina Barrett (CSE office).
- d. Bond Rates great for \$6.5M (.68%) for 1st year.
- e. Special Board Meeting on August 29, 2014 to approve the refinancing of serial bonds on the MS/HS Wing. By refinancing the district will save an anticipated \$60,000-\$90,000.
- f. Workman's Comp – paid out \$148 last year.
- g. Still waiting for final External Audit from R.A. Mercer.
- h. MOA – to fix a few extra curricular pay items in ETA Contract
- i. Phone Line problems – Aimee Kilby did a great job resolving the problems.
- j. Enrollment around 600. Around 139 Non-Resident Students.

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Consent Items

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of August 26, 2014 and August 29, 2014
- b. Acknowledgement of August 27, 2014 & August 2014 Claims Auditor Report

**Yes - 6
No - 0
Carried**

Committee Reports

None

Discussion Items

- a. Truck Bid – still in running.

Old Business

None

New Business

Moved by Klein, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the CAP State Audit July 1, 2012 – April 10, 2014 letter.

**Yes - 6
No - 0
Carried**

Moved by Hellwig, seconded by Zlockie, to TABLE the following item:

**Yes - 6
No - 0
Carried**

Moved by _____, seconded by _____, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of up to \$8,000 to assist the Town of East Otto and Cattaraugus County in appealing a recent court decision concerning the request by Allegany Mountain Resort LLC to have their tax assessment reduced.

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Personnel

Moved by Spell, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Sandra Reed to work (transition training) with Heather Reed during the 2014-2015 school year. Sandra Reed shall receive a salary of \$125.00 per day for her services.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Melanie VanWicklin to the position of full-time Teacher Aide (effective September 26, 2014). Mrs. VanWicklin shall receive a salary of \$14.15 per hour, plus benefits (pro-rated) for the 2014-2015 school year. This position carries a one-year probationary period which will commence on September 26, 2014 and end on September 25, 2015.

**Yes – 6
No – 0
Carried**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Richard Ross to the position of Part-Time Cleaner effective September 10, 2014. Mr. Ross shall be paid a rate of \$9.50 per hour for the 2014-2015 school year. This position is a 10 month (September – June), 20 hours per week and will follow the school calendar. This position carries a one year probationary period which will commence on September 10, 2014 and end on September 9, 2015. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Klein, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of salary agreements with Robert Miller, MS/HS Principal and Connie Poulin, Elementary Principal & CSE Chairperson for the 2014-2015, 2015-2016, 2016-2017 and 2017-2018 school years.

2014-2015: 3.0%

2015-2016: 3.5%

2016-2017: 3.0%

2017-2018: 3.5%

•Insurance buyout raised to \$3500

•Principals may sell back up to 3 additional vacation days per year @ 75% value/day

**Yes – 6
No – 0
Carried**

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Principals Reports

Connie Poulin – Elementary Principal/CSE-CPSE Chairperson

1. Sending letter home to parents in Mr. Wilson’s class. Mrs. Wilson is sick with pneumonia and was hospitalized, she is now home and Mr. Wilson will be taking care of her.
2. Reading Celebration – Thursday, September 11, 2014 author Lorna McDonald-Czarnota will be at ECS. This year’s theme is: “Let’s Make Connections”.
3. 1st Day of School – opening day assemblies. Principal’s Challenge for 2014-2015 – “Be Alert”. Be on the lookout for our Veteran’s and say “Thank You For Your Service” to them.
4. School year is off to a good start.

Robert Miller – MS/HS Principal

1. Open for Business and Business is Good.
2. Teachers and students have been very flexible.
3. Opening Day Assembly delayed to September 10th. Will hold at football field.
4. Special Thank you to Margie Halloran and Aimee Kilby for helping with Table handout night. Things went very smoothly. Also, thank you to Shawne Hunt for all of her hard work.
5. Special Thank You to Tammy Eddy for taking over the Master Schedule. Things have gone very smoothly. Mrs. Eddy has done a fantastic job the last few years and the schedule is well balanced.
6. Gearing up for APPR. Starting to work on SLO’s.
7. Open House on September 18, 2014.
8. Football Game went very well. Great fan turnout.

Policies

None

Adjournment of Meeting

Moved by Spell, seconded by Cortez, to adjourn the regular meeting of September 9, 2014 at 9:00 p.m.

**Yes - 6
No - 0
Carried**

District Clerk

Deputy District Clerk